



## PPMEC COLLEGIATE RESOLUTION 02/2018

**Establishes the criteria for the accreditation and credential renewal of supervisors.**

According to the statute of this program and the Resolutions CEPE 94/2001 and CPP 02/2011, as well as its procedural attributions, the Collegiate of the Graduate Program in Mechatronic Systems (PPMEC)

### DETERMINES

Art. 1 The accreditation of professors or researchers to work in graduate activities encompasses the categories of Full Supervisor and Specific Supervisor. Both cases requires the title of doctor, except for cases foreseen in the paragraphs 1 and 2 of Art. 21 in the Resolution CEPE 91/2004.

§ Single Paragraph – The accreditation encompasses the levels of master and/or doctorate, and for the latter it is required that the professor has completed and approved at least one academic master supervision.

Art. 2 The professor interested in accreditation at the PPMEC must refer to the program coordination his/her written request in conjunction with the following documents:

- i) A printed copy of his/her full curriculum LATTES;
- ii) Proposal of work at the PPMEC properly signed and describing:
  - a. Research lines to be approached and their contribution to the consolidation of the current or further research lines in the scope of the PPMEC;
  - b. Availability to teach the current PPMEC disciplines;
  - c. Possibility of proposing and creating new disciplines,
  - d. List of papers published on journals and their most recent Qualis evaluation for the area of Engineering III. In the absence of Qualis for Engineering III, the JCR for publication must be presented for analysis according to standard adopted by CAPES according to this indicador.

Art. 3 For the first accreditation as professor at the PPMEC, the applicant must present production over the last 5 (five) years before the accreditation request of at least two papers published or accepted for publication on journals classified in strata B1 to A1 for Qualis Engineering III, or equivalent according to standard adopted by CAPES in function of JCR. In addition, the professor must also meet the criterium of qualification in effect during the period and have a detailed opinion on his/her proposal of work approved by the PPMEC collegiate.



§ 1 The detailed opinion on the work proposal by the applicant is issued by a commission set by the PPMEC Coordination to this end. The commission is constituted of three permanent professors of the PPMEC – at least two working with the research line of interest of the applicant.

§ 2 The counting of the 5 (five) years considers five complete years plus the months in the current year.

Art. 4 For accreditation renewal, the professor must present over the 5 (five) years before the request of accreditation renewal at least two papers published or accepted on journals classified in strata B1 to A1 for Qualis Engineering III, or equivalent according to standard adopted by CAPES in function of JCR. The professor must also meet the criterium of qualification in effect during the period, in addition to meeting at least one of the following indicators:

- I. Taught on average one PPMEC discipline per year,
- II. Index of Scientific degree (IT) equal to or higher than 0.6 in the PPMEC, in which IT is calculated based on the following formulation:

### **Number of Masters + 2. Number of Doctors**

§ 1 The supervisor who, for any reason, does not have his/her accreditation renewed will be allowed to continue with ongoing supervisions in the category “specific supervision”, without taking into account the content of Art 6.

Art. 5 To be accredited as specific supervisor at the PPMEC, professors must meet the following conditions:

- (i) Present over the 5 (five) years before the request of accreditation renewal at least two papers published or accepted on journals classified in strata B1 to A1 for Qualis Engineering III, or equivalent according to standard adopted by CAPES in function of JCR. The professor must also meet the criterium of qualification in effect during the period.

- (ii) Propose a theme for the thesis or dissertation within the scope of one of the research lines in the PPMEC upon proof of experience in the area.

§ 1 The student must have a permanent professor of the PPMEC as cosupervisor.

§ 2 A specific supervisor can commit to a maximum of two simultaneous supervisions.

§ 3 The number of specific supervisions of master or doctorate in the PPMEC must not exceed 10% of the total of students enrolled in the respective course.

§ 4 The number of specific supervisors must not exceed 20% of the complete board of PPMEC professors.

§ 5 A written request of specific supervision must be referred for analysis to the Graduate Commission of the PPMEC, which will issue a conclusive opinion to the PPMEC Collegiate.



Art. 6 – The admission of further accreditation requests can be suspended by the PPMEC Collegiate upon detailed opinion by the graduate commission for strategical matters and/or the graduate policy of the PPMEC.

Art. 7 This resolution revokes the PPMEC Collegiate Resolution 04/2014

Brasília, June 11, 2018.

Eugênio Libório Feitosa Fortaleza  
Coordinator of the Graduate Program in Mechatronic Systems – PPMEC